



NHLANGANO
TOWN COUNCIL

**INVITATION TO TENDER (ITT) FOR
CONSTRUCTION OF NHLANGANO PUBLIC TOILET
TENDER No. 11 of 2024/25
MARCH 2025**



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INVITATION TO TENDER (ITT)

FOR CONSTRUCTION OF NHLANGANO PUBLIC TOILET

Nhlangano Town Council hereby request quotations from suitably qualified building contractors (Category B5 & B6) as graded by the Construction Industry Council (CIC) of ESwatini, to provide skilled and unskilled labour for Construction of Nhlangano Public Toilet. The Quality & Cost-based Selection (QCBS) process shall be used for this tender.

Copies of the ITT documents can be downloaded from the ESPPRA website at www.esppra.co.sz

There will be a mandatory site inspection on Tuesday 15th APRIL 2025 starting at 11:00 hours and meeting place is Nhlangano Town Council offices, and then proceeds to site.

1. Completed ITT documents signed and sealed marked: "INVITATION TO TENDER: CONSTRUCTION OF NHLANGANO PUBLIC TOILET, TENDER No. 11 of 2024/25"

Do Not Open before 12:00 hours (Eswatini time) on **15th MAY 2025**

The ITT documents must be deposited in the Tender Box situated at the **Nhlangano Town Council**, at Cnr. King George Str. & Ndwandwe ave on or before **12:00hrs (Eswatini time) on May 15th, 2025**. Late tenders, as well as tenders received by telegram, facsimile, email or similar medium will not be considered. Tenders received on time by the latest date for submission will be opened at Council's Offices on **May 15th, 2025, at 12:00hrs (Eswatini time)**. Please kindly provide **One (1) original and three (3) hard copies of the RFPs**.

Nhlangano Town Council does not bind itself to accept the lowest bid.

The following attachments should accompany the tender document

Number	DOCUMENTS
1	Certified copy of valid Trading License,
2	Certified copy of valid Tax Compliance Certificate,
3	Certified copy of valid Labour Compliance Certificate,
4	Certified copy of valid ENPF Compliance Certificate
5	Certified copy of Form J and Form C
6	Audited Financial Statements for the past 3 years,
7	Company Profile showing details of works that the contractor has executed during the last three years and level of involvement
8	Certified copy of Certificate of Incorporation,
9	Certified copy of Police Clearance for All company Directors,
10	Certified copy of valid Construction Industry Council certificate (B5 &B6)

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11	Proof of tender purchase/receipt of (E500.00).
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BABSY MAVUSO
TOWN CLERK / CEO

SECTION I – INFORMATION TO BIDDERS

1. GENERAL

Tenderers attention is drawn to the general conditions of purchase and conditions of tender:

- 1.1 The contract documents consist of the JBCC Series 2000 Edition 5.1 March 2014 Minor Works Building Agreement, the Standard Preambles of All Trades (Latest Edition) and detailed quotation breakdown containing all modifications thereof as incorporated in the documents before the signing of the Contract takes place.
- 1.2 These contract documents supersede all enquiries, proposals, agreements, negotiations and commitments, whether written or verbal, prior to the date of execution of this contract.
- 1.3 Contractors shall be deemed to have inspected and be fully acquainted with all contract documents prior to the submission of quotations.
- 1.4 Completed tender documents under sealed cover with tenderer's name and addresses on reverse side of the envelope must be made and addressed to:

The Town Clerk / CEO

Nhlangano Town Council

P.O. Box 888,

Nhlangano

S400

Delivered not later than **12:00 noon on Thursday, 15^h MAY 2025** Tenders will be opened on the same date at **12:00noon**

- 1.5 Late or telegraphic tenders will **not** be accepted.
- 1.6 The number of bids to be submitted is stated in **ITB 2.4**
- 1.7 Tenderers shall, together with the complete tender documents, supply technical data, illustrations and/or leaflets which adequately describe the items offered including quality.
- 1.8 The validity period of the Tender shall be **90 days** from the date of tender bid submission.
- 1.9 Contractors are required to check the detailed financial proposal breakdown and drawings carefully and to ensure that all pages and drawings are included. Should any items be missing or duplicated, or it be indistinct, should any ambiguity or inconsistency between the drawings and the detailed financial

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proposal breakdown be discovered, the contractors shall apply to the Technical Evaluations Committee to have such omission, error or ambiguity rectified. Any other clarifications may be requested in writing by email, but not later than the date specified in the **Data Sheet (ITB 2.7)** and are to be addressed to procurement@ntc.co.sz.

- 1.10 Any time before the submission deadline, the Council may issue an addendum to the bid document and notify all Tenderers who purchased the bid documents. The Tenderers will be allowed at least one week before the tender submission deadline, to effect the changes to bidding document. Where necessary, the deadline for submission would be extended. This will be applicable whenever there are major errors or omissions to bid documents noted by Council before the submission deadline.
- 1.11 Site visit shall be held on the date specified in the **data sheet (ITB 2.9)**.
- 1.12 Council does not bind itself to accept any or the lowest tender.
- 1.13 All Tenderers are required to **provide contact email addresses** to the Council through which they will be notified of the intention to award on the day that the Intention is sent to the Eswatini Public Procurement Regulatory Agency.
- 1.14 **Modification or withdrawal of tenders**
 - a) Tenderers may modify, or withdraw the tender prior to the deadline for the submission of tenders.
 - b) The modification or notice of withdrawal shall be effective if it is received by Council prior to the deadline for submission of tenders.

2. PREPARATION, SUBMISSION & OPENING OF TENDERS

- 2.1 All bids must be submitted in English Language.
- 2.2 Completed tender documents enclosed within sealed cover with tenderer's name and addresses on reverse side of the envelope must be made and addressed to the address given in the **data sheet** and delivered not later than **12:00 hours** on the **Thursday, 15th MAY 2025**
- 2.3 Tenders will be opened on the same date specified on the **data sheet**.
- 2.4 One original (1) bid and Three (3) copies of it are to be submitted. They are to be marked clearly on the front page, which is the original and which are the copies.
- 2.5 Tender eligibility documents required in the bid are as follows:
 - Certified copy of valid Trading License,
 - Certified copy of valid Tax Compliance Certificate,
 - Certified copy of valid Labour Compliance Certificate,
 - Certified copy of valid ENPF Compliance Certificate
 - Certified copy of Form J and Form C
 - Financial Statements for the past 3 years,
 - Company Profile showing details of works that the contractor has executed during the last three years and level of involvement
 - Certified copy of a Certificate of Incorporation,
 - Certified copy of Police Clearance for All company Directors,

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- Certified copy of valid Construction Industry Council certificate (B5 & B6)
- Original Nhlangano Town Council receipt of ITT purchase of (E500.00).

Name	Nhlangano Town Council
Bank	Standard Bank Eswatini
Account Number	9110003862766
Branch	Nhlangano Branch
Branch Code	663464
SWIFT Code	SBICSZMXXX

3. EVALUATION

Tenders shall be evaluated using the following tender evaluation criteria: The Evaluation shall be staged into three:

i. Preliminary Evaluation

Eligibility documents will be checked, tenderers with material deviation as described in the **data sheet** shall be disqualified;

ii. Technical Evaluation

Tenders who do not meet the minimum technical score mentioned in the **data sheet** shall be disqualified.

iii. Financial Evaluation

The lowest evaluated Financial Proposal (Fm) will be given the maximum financial score (Sf) of 100 points.

3.1 Preliminary Evaluation

Prior to the detailed evaluation, the Council will determine the substantial responsiveness of each Tender by checking eligibility documents. The documentation required to provide evidence of eligibility shall be:

	Eligibility Requirement	Documentary Evidence to be Provided by the Contractor
(a)	The Contractor has legal capacity to enter into the contract	(i) Certificate of Incorporation or Registration (ii) Trading License for the current year (iii) Any other sufficient evidence

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(b)	The Contractor is not insolvent, in receivership, bankrupt or being wound up, its affairs are not being administered by a court or a judicial officer, its business activities have not been suspended, and it is not the subject of legal proceedings for any of the foregoing	A written declaration signed by the authorised representative of the Contractor Or Any other evidence
(c)	The Contractor has fulfilled its obligations to pay taxes	Tax Compliance Certificate issued by Tax Regulator
(d)	The Contractor has fulfilled its obligations to social security contributions	Eswatini National Provident Fund Compliance Certificate <i>[for Swati firms only]</i> Social Security Compliance Certificate or equivalent <i>[for foreign firms]</i>
(e)	The Contractor adheres to basic labour legislation	Labour Compliance Certificate <i>[for Swati firms]</i>
(f)	The Contractor does not have a conflict of interest in relation to the procurement requirement	A written declaration signed by the authorised representative of the Contractor
(g)	The Contractor, or any of its directors or officers, have not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of five years preceding the commencement of procurement proceedings	A written declaration signed by the authorised representative of the Contractor A Certificate or Letter of Good Conduct Issued by a Competent Authority in the Contractor's Country <i>[for foreign firms]</i> Police clearance or Affidavit <i>[the document(s) above should relate to the professional and criminal conduct of the contractor]</i>
(f)	The Contractor is not subject to suspension in accordance with section 55 [of the Public Procurement Act, 2011] ¹ , and none of its directors or officers have been involved in a	A written declaration signed by the authorised representative of the Contractor

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	Contractor or supplier currently subject to suspension	
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For purposes of this clause, a **substantially responsive** Tender is one which conforms to all the terms and conditions of the Invitation to Tender document without material deviations.

If a Tender is not substantially responsive, the Council shall reject it. The Tender will not be subsequently being made responsive by the Tenderer by correction of the nonconformity. The Council will examine the Tenders to determine, whether they are complete, whether any computational errors have been made, whether the documents have been properly signed, and whether the Tenders are generally in order.

The Council shall disqualify any Tender when:

- The Tenderer has failed to demonstrate an ability to perform according to the requirements indicated in the Invitation to Tender documents;
- The Tenderer refuses to accept the correction of an arithmetical error;
- The Tenderer is not substantially responsive to the requirements of the Invitation to Tender documents or the technical specifications;
- The Tenderer has failed to comply with a request for clarification of Tenders

3.2 Technical Evaluation

The following shall be the stages of technical evaluation. For comprehensive scoring system, please see **data sheet**.

a) Previous works

- The bidder's experience in constructing public toilet facilities.
- Previous projects of similar scope and scale, ideally within the public sector

This will be evaluated by checking references from previous clients of the bidder.

b) Technical Approach and Methodology

- Clear and detailed methodology for the construction of the public toilet per the design/plan.
- Project management plan, including timelines, milestones, and risk management strategies.

c) Plant and equipment

The Council will evaluate plant and equipment as required in Statement of requirements (1.1 (b)) below and the bidder shall show such in format indicated in Qualification Information 1.4 table format.

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d) Personnel

The Council will evaluate the bidder's capacity and the bidder shall show such in format indicated in Qualification Information 1.5 table format:

e) Proposed Program

Proposed program of works method, schedule, drawing and Cashflow forecast shall be examined to check suitability to contract requirements.

3.3 Cost Evaluation

Evaluation will be in Lilangeni (SZL) only. At this stage the tenderers that has achieved the minimum technical score shall be financially evaluated. Prices are to include VAT (if applicable) and other levies that are applicable.

4. CONTRACT AWARD PROCEDURES

- i. The awarding of contract shall be recommended to the best evaluated tenderer, as determined by the evaluation methodology and criteria specified in the data sheet **ITB 4.2**
- ii. The contract award decision shall be taken by the Entity Tender Board, but the award decision does not constitute a contract.
- iii. Following the contract award decision, the procuring entity shall prepare a notice indicating the name of the best evaluated tenderer, the value of the proposed contract and any evaluation scores. The notice shall be-
 - a) Sent directly to all tenderers who submitted tenders, published on the Eswatini Public Procurement Agency website, and,
 - b) The notice shall run for a period of at least ten (10) working days before a contract is awarded.

5. NEGOTIATIONS

Expected address for contract negotiations:

Nhlangano Town Council

Civic Offices

Cnr King George Str. & Ndwandwe Ave.

P.O. Box 888,

Nhlangano

S400

6. VALUE ENGINEERING / BILL OF REDUCTION

Should the financial proposal received for this project be higher than budgeted amount, the Council reserves the right to reduce either the quantity or the specification of the work to meet the budget.

This reduction will take place before contract signing and will be subject to agreement between the employer and the successful contractor.

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7. DURATION OF CONTRACT

The expected maximum time for completion for the works contract is Four (4) months.

8. PRICING AND PAYMENT CONDITIONS

- i. The Council will issue out an order which has a validity specified in data sheet.
- ii. Any form of levy or charges such as customs and excise, tax, sales duty, surcharges or discounts must be included in the tender price(s).
- iii. Price(s) quoted must include cost of service provision, delivery and off-loading.
- iv. The general conditions of payment of the Council shall apply in this contract. The Council shall make payment for work done and accepted by the Council per agreement.
- v. Advance payment will not be made by the Council.

SECTION I – INSTRUCTIONS TO CONTRACTORS

GENERAL	
ITB 2.1	The Client is Nhlangano Town Council
	<i>The name and identification of the contract are:</i> Name.: INVITATION TO TENDER FOR CONSTRUCTION OF NHLANGANO PUBLIC TOILET Tender No.: TENDER NO.11 of 2024/25
	Procurement Method: QUALITY & COST BASED SELECTION
ITB 2.2	Tenders must be submitted by 15th MAY 2025 by 12:00 hrs.
ITB 2.4	A total of four (4) tender bids documents must be submitted one (1) being the original and three (3) being copies.
ITB 2.6	Bid Validity period is 90 days from bid submission date.
ITB 2.7	Request for clarifications shall be before seven (7) days from submission closure date.
ITB 2.9	There shall be a compulsory site inspection meeting starting from the Town Council of Nhlangano Civic Offices on 15th APRIL 2025 at 1100hours.
PREPARATION, SUBMISSION & OPENING OF TENDERS	
ITB 3.2	Nhlangano Town Council Civic Offices Cnr. King George Str. & Ndwandwe Ave. P.O. Box 888, Nhlangano S400
ITB 3.3	Tender bids will be opened on Thursday the 15th MAY 2025 after 12:00 noon:
ITB 3.5	Eligibility documentation required from bidders in ITB Sub-Clause 3.5 is modified to include the following:

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- Certified copy of Form J and Form C
- Audited Financial Statements for the past 3 years,
- Company Profile showing details of works that the contractor has executed during the last three years and level of involvement
- Certified copy of a Certificate of Incorporation,
- Certified copy of Police Clearance for All company Directors,
- Certified copy of valid Construction Industry Council certificate (B5 & B6)
- Original Nhlango Town Council receipt of ITT purchase of (E500.00).

EVALUATION CRITERIA

ITB 4.1 Bid Responsiveness at time of submission of bids

Table 1: Bidder Eligibility documents

Item	Description	Yes	No
		Tick (✓)	
a)	Sealed outer envelope scribed as per provisions of this bid documents.		
b)	Bid form completed and signed: Form 1		
c)	Bid Securing Declaration signed		
d)	Bid Eligibility Declaration signed		
e)	Power of Attorney signed (where necessary)		
f)	Total bid price in SZL (tax & levies inclusive)		
g)	1 original bid and 3 copies enclosed		
h)	Certified copy of trading license		
i)	Certified copy Form J		
j)	Certified copy of Form C		
k)	Certified copy of Certificate of incorporation		
l)	Certified copy of a valid CIC Certificate		
m)	Certified copy of ENPF Compliance certificate		
n)	Certified copy of Labour Compliance certificate		

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	o)	Tender purchase receipt for E500.00														
	p)	Police Clearance or Affidavit of Non-Conviction for Company Directors.														
	q)	Certified copy of a VAT Compliance Certificate.														
	Material Deviation: Lack of the following items above shall be deemed as material deviation, of which bids not meeting such shall be deemed unresponsive.															
<p><u>Table 2: Material deviation items</u></p> <table><tr><th>Item</th><th>Description of material deviation</th></tr><tr><td>a)</td><td>Bid form, bid eligibility declaration and bid securing declaration not completed and signed</td></tr><tr><td>b)</td><td>Total Bid Price not indicated in suppliers Bid Form</td></tr><tr><td>c)</td><td>Invalid statutory documents</td></tr></table>					Item	Description of material deviation	a)	Bid form, bid eligibility declaration and bid securing declaration not completed and signed	b)	Total Bid Price not indicated in suppliers Bid Form	c)	Invalid statutory documents				
Item	Description of material deviation															
a)	Bid form, bid eligibility declaration and bid securing declaration not completed and signed															
b)	Total Bid Price not indicated in suppliers Bid Form															
c)	Invalid statutory documents															
ITB 4.2	TECHNICAL EVALUATION Detailed Evaluation; Responsive bids shall qualify for the following Technical Scoring <p><u>Table 3: Technical Evaluation Criteria</u></p> <table><tr><th>ITEM</th><th>DESCRIPTION</th><th>MAX SCORE</th></tr><tr><td>(a)</td><td>Financial capability i. Availability of credit facility, liquid assets etc.</td><td>10</td></tr><tr><td colspan="2">Sub – total</td><td>10</td></tr><tr><td>(b)</td><td>Company Experience Specific experience of the Contractor relevant to the assignment in three (3) years: i. Company profile in relation to the assignment. 0-2 years (2 point) 2-3 years (5 points)</td><td>10</td></tr></table>				ITEM	DESCRIPTION	MAX SCORE	(a)	Financial capability i. Availability of credit facility, liquid assets etc.	10	Sub – total		10	(b)	Company Experience Specific experience of the Contractor relevant to the assignment in three (3) years: i. Company profile in relation to the assignment. 0-2 years (2 point) 2-3 years (5 points)	10
ITEM	DESCRIPTION	MAX SCORE														
(a)	Financial capability i. Availability of credit facility, liquid assets etc.	10														
Sub – total		10														
(b)	Company Experience Specific experience of the Contractor relevant to the assignment in three (3) years: i. Company profile in relation to the assignment. 0-2 years (2 point) 2-3 years (5 points)	10														

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		3 - above (10 points)		
	Sub – total		10	
	(c)	Personnel experience and Project Lead qualifications	20	
		i. At least three previous works of similar nature in last two years. 0-1 (2 point) 1-2 (5 points) 3-above (10 points) ii. Relevant degrees or certifications in civil engineering, architecture, construction management, or other related fields <ul style="list-style-type: none"> Professional accreditations (e.g., Project Management Professional (PMP), Registered Architect, or Chartered Engineer). 		
	Sub – total		20	
	(d)	Plant and equipment		
		i. Tenderer has the necessary plant as shown in Statement of requirements 1.1(b) . (Specify ownership)	20	
	Sub – total		20	
	(e)	Proposed program of works		
		i. Work method	20	
		ii. Proposed work schedule preferably in Gantt chart format	15	
	Sub – total		35	
	(f)	i. Tenderer has no contractual current Litigations	5	
	Sub – total		5	
	TOTAL SCORE		100	
	Minimum Score acceptable shall be 70 points .			
ITB 4.3	FINANCIAL EVALUATION (Quality Cost Based Proposals)			
	The lowest evaluated Financial Proposal (Fm) will be given the maximum financial score (Sf) of 100 points.			

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	<p>The financial scores (Sf) of the other Financial Proposals will be computed as follows:</p> <p>$Sf = 100 \times Fm / F$, in which Sf is the financial score,</p> <p>Fm = is the lowest price</p> <p>F = the price of the proposal under consideration.</p> <p>Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights</p> <p>(T = the weight given to the Technical Proposal;</p> <p>P = the weight given to the Financial Proposal;</p> <p>T + P = 1) indicated in the Data Sheet:</p> <p>$S = St \times T\% + Sf \times P\%$.</p> <p>The firm achieving the highest combined technical and financial score will be invited for negotiations. The weights given to the Technical and Financial Proposals are: T = 0.7 P = 0.3</p> <p>1. Technical evaluation 70 Points;</p> <p>2. Financial evaluation 30 Points</p>
ITB 5.4	<p>Contractor may modify or withdraw or Substitutes its Tender after submission, provided that written notice of the modification is received by the Nhlanguano Town Council prior to the submission deadline. A withdrawal notice may also be sent to procurement@ntc.co.sz and followed by a signed confirmation copy.</p> <p>Authorized Firm's representative shall initial Tender submission changes or modifications in black ink. No Tender may be modified after the deadline for submission.</p> <p>No Tender may be withdrawn in the interval between the deadline for submission and the expiration of its validity.</p>
ITB 5.5	Negotiations
	<p>Expected address for contract negotiations:</p> <p>Nhlanguano Town Council</p> <p>Civic Offices</p> <p>Cnr. King George Str. & Ndwandwe Ave.</p>
ITB 5.6	<u>Intention to Award:</u>

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SECTION II –QUALIFICATION INFORMATION

	After the evaluation process has been completed, the client will publish an intention to award in the Eswatini Public Procurement Regulatory Agency website: www.esppra.co.sz which will run for a period of ten (10) working days after which a contract is awarded subject to negotiations.
ITB 5.7	Commencement of Assignment
	The assignment is expected to commence immediately after contract award (subject to confirmation by the Local Authority).

1. Bidder's General legal Information

- 1.1 Constitution or legal status of Bidder: *[attach copy]*
Place of registration: *[insert]*
Principal place of business: *[insert]*
Power of attorney of signatory of Bid: *[attach]*
- 1.2 Annual amounts of construction works performed during the last 2 years *[insert amounts in the national currency equivalent]*
- 1.3 Number of works of a nature and amount similar to the Works performed as prime Contractor over the last 2 years. *[The amounts should be indicated in the same currency used for Item 1.2 above. Also list details of work under way or committed, including expected completion date(s).]*

Project name and country	Name of client and contact person	Type of work performed and year of completion	Value of contract (national currency equivalent)
(a)			
(b)			

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1.4 Major items of Contractor's Equipment proposed for carrying out the Works. *[List all information requested below. Refer also to ITB Sub-Clause 5.3 (d).]*

Item of equipment	Description, make, and age (years)	Condition (new, good, poor) and number available	Owned, leased (from whom?), or to be purchased (from whom?)
(a)			
(b)			

1.5 Qualifications and experience of key personnel proposed for administration and execution of the Contract.

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

From	To	Project	Role	Duration in Involvement	Relevance Experience
<i>[Date, Month and Year]</i>	<i>[Date, Month and Year]</i>	<i>[main project details]</i>	<i>[role and responsibilities on the project]</i>	<i>[time in role i.e. Months and Years]</i>	<i>[describe the experience relevant to this position]</i>

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- 1.6 Financial reports for the last *[insert number; usually 3]* years: balance sheets, profit and loss statements, auditors' reports, etc. *[List below and attach copies.]*
- 1.7 Name, address, and telephone, telex, and facsimile numbers of banks that may provide references if contacted by the Council.
- 1.8 Information on current litigation(s) in which the Bidder is involved.

Other party(is)	Cause of dispute	Amount involved
(a)		
(b)		

- 1.9 Proposed Program (work method and schedule). Descriptions, drawings, and charts, as necessary, to comply with the requirements of the Bidding Documents.

3. Additional Requirements

- 3.1 Bidders should provide any additional information required in the BDS.

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SECTION III – STATEMENT OF REQUIREMENTS

1.1 The Council hereafter requires the following goods:

a) List of works required

Table 5: List of works required.

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Qty</u>	<u>Scope</u>
1.	Construction of Public Toilet	m ²	82	Labour and material

See annexure 1

b) List of plant and equipment

1. TLB
2. Jumping jack or similar vibratory roller,
3. Concrete mixer,
4. Vehicle bakkie

1.2 Specifications

a) Purpose and objectives of the works;

The purpose of the works are as follows:

- i. Construction of public toilets

The purpose of the public toilet is Improve the conditions of access to sanitation within the urban space.

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SECTION IV – SCHEDULE OF PRICES

PREAMBLE TO THE SCHEDULE OF QUANTITIES

(1) For the purpose of this Schedule of Quantities the following words shall have the meanings hereby assigned to them:

- Unit: The unit of measure
- Quantity: The number of units of work for each item.
- Rate: The payment per unit of work at which the Contractor tenders to do the work.
- Amount: The product of the Quantity and the Rate tendered for an item.
- Lump sum: An amount tendered for an item of which the extent is described in the Schedule of Quantities, the Specifications or elsewhere but the quantity of work is not measured in any units.

(2) This Schedule of Quantities forms part of the Contract Documents and shall be read in conjunction with all the other documents comprising the Contract Documents.

(3) The quantities set out in the Schedule of Quantities are approximate only and the quantities of work finally accepted and certified for payment, and not the quantities given in the Schedule of Quantities shall be used for determining payments to the Contractor.

The validity of the Contract shall in no way be affected by differences between the quantities in the Schedule of Quantities and the quantities finally certified for payment.

(4) Rates and lump sum amounts shall be inclusive of overheads, profits, incidentals, etc. and shall include full compensation for the completed items of work as specified. Full compensation for completing all the work shown on the Drawings and specified in the Specifications and Project Specifications and for all the risks, obligations and responsibilities specified in JBCC Series 2000 Edition 5.1 March 2014 Minor Works Building Agreement, the Standard Preambles of All Trades (Latest Edition) and Project Specifications shall be considered as provided for collectively in the items of payment given in the Schedule of Quantities, except in so far as the quantities given in the Schedule of Quantities are only approximate.

(5) The Tenderer shall fill in a rate or lump sum to each item where provisions made therefore even where no quantities are given. Items against which no rate or lump sum is entered in the Tender will not be paid for when executed but payment for such work will be regarded as covered by other rates in the Schedule of Quantities.

(6) The Works as executed will be measured for payment in accordance with the methods described in the Contract under the various pay items notwithstanding any custom to the contrary.

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(7) The quantities of work or material stated in the Schedule of Quantities shall not be considered as binding or extending the amount of work to be done or quantity of material to be supplied by Contractor.

(8) The quantities of material or work stated in the Schedule of Quantities shall not be regarded as constituting authorisation to the Contractor to order material or execute work. The Contractor shall obtain the Engineer's detailed instructions for all work before ordering any materials for or executing work or making arrangements therefore.

(9) The short description given of pay items in the Schedule of Quantities are only for the purposes of identifying the items and providing specific details. Reference shall be made inter alia to the Drawings, Standard Specifications, Project Specifications and JBCC Series 2000 Edition 5.1 March 2014 or more detailed information regarding the extent of the work entailed under each item.

(10) ERRORS IN TENDERS:

The rates filled in by the Tenderer in the Form for the submission of Tenders shall be final and binding for purposes of tendering and errors resulting from incorrect extensions or arithmetical errors shall be corrected in such a way that the rates remain unaltered.

(11) UNBALANCED RATES OR AMOUNTS

A Tender may be rejected if the unit rates or amounts for some of the items in the Schedule of Quantities are in the opinion of the Council unreasonable or out of proportion, and the Tenderer fails, within a period of fourteen (14) days after having been notified in writing by the Employer to adjust the unit rates or amounts of such items, to make such adjustments.

(12) UNITS OF MEASUREMENT

The units of measurement described in the Schedule of Quantities are metric units. Abbreviations used in the Schedule of Quantities are as follows:

m ²	=	square metre	kl	=	kilolitre
m ³	=	cubic metre	t	=	ton (1 000 kg)
km	=	kilometre	l	=	litre
km-pass	=	kilometre-pass	%	=	percentage
m ³ -km	=	cubic metre-kilometre			
h	=	hour			
nth.	=	month			
No.	=	Number			

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All rates and sums of money quoted in the Schedule of Quantities shall be in Emalangeni.

(13) ITEM NUMBERS

The item numbers appearing in the Schedule of Quantities refer to the corresponding item numbers in the Standard Specifications. Item numbers prefixed by a letter B refer to pay items described under Part B of the Project Specifications, C for items described under Part C and so on for further parts of the Project Specifications.

(14) "RATE ONLY" ITEMS

The Tenderer shall fill in a rate opposite all items where the words "rate only" appear in the "Amount" Column. The intention is that although no work is foreseen under such an item, and no quantities are accordingly given in the "quantity" column, the tendered rate shall apply in the event of work under this item being actually required. Tenderers' attention is directed to the provisions of Clause 12 of this preamble

Table 10: Schedule of prices

Construction of 1- Public Toilet - (Refer to Drawing) <u>Bill of Quantities</u>					
BILL NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE (E)	AMOUNT (E)
Construction of Public Toilet					
DIMENSIONS 10.7 X 7.8 METERS					
1	PRELIMINARY AND GENERAL				
1.1	<u>FIXED-CHARGE ITEMS</u> P & G Item in accordance with the specification Contractor to provide everything necessary as an allowance for preliminaries and general	Item			
2	EARTHWORKS (PROVISIONAL)				
2.1	<u>SITE CLEARANCE</u>				
i.	Allow for clearing the area of the site to be built upon of all grass, weeds, shrubs, trees with	m ²			

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	trunks not exceeding 200mm girth, debris, including grubbing up all roots, scuffling up as required and cart away all vegetation and debris				
ii.	Strip average 200mm thick layer of top soil and stock pile on site	m ³	45		
2.2	EXCAVATIONS, FILLING, ETC OTHER THAN BULK				
i.	Open face excavation in earth not exceeding 2m				
ii.	Trenches	m ³	33		
iii.	Soft rock	m ³			
iv.	Hard rock	m ³			
v.	<u>Extra over excavations and carting away</u>				
vi.	Surplus material from excavations and stock piles to a dumping site to be located by the Contractor with the Engineer's approval	m ³			
vii.	<u>Earth filling supplied by the Contractor compacted to 98% Mod. AASHTO maximum density</u>				
viii.	Under floors, etc.	m ³	24		
ix.	"Modified AASHTO Density" tests	No	15		
x.	<u>Soil insecticide</u>				
xi.	Under floors etc including forming and poisoning shallows furrows against foundation walls, etc	m ²	347		
xii.	To bottoms and sides of trenches, etc.	m ²	309		
3	CONCRETE, FORMWORK & REINFORCEMENT				
3.1	UNREINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES				
i.	<u>15MPa/199 mm concrete</u>				
ii.	Aprons, cast in panels	m ³	2		
iii.	Concrete infill	m ³	3		

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3.2	REINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES				
i.	<u>25MPa/19mm Concrete</u>				
ii.	Strip footings	m ³	9		
iii.	Surfaces beds cast in panels on waterproofing	m ³	12		
iv.	Ramps	m ³	2		
v.	Suspended Slab	m ³	2		
3.3	REINFORCED CONCRETE				
i.	<u>25MPa/19mm Concrete</u>				
ii.	Wall beams	m ³	4		
3.4	TEST BLOCKS				
i.	Making and testing 150 x 150 x 150mm concrete strength test cubes	No	12		
3.5	SMOOTH FORMWORK (DEGREE OF ACCURACY II)				
i.	<u>Smooth formwork to side and soffits of</u>				
ii.	Wall beams	m ²	32		
3.6	REINFORCEMENT (PROVISIONAL)				
i.	<u>Mild steel reinforcement to structural concrete work</u>				
ii.	R8 Diameter bars	t	0.12		
iii.	<u>High tensile steel reinforcement to concrete works</u>				
iv.	12mm Diameter bars	t	0.34		
v.	<u>Fabric reinforcement</u>				
vi.	Type 193 fabric reinforcement in concrete surface beds, slabs etc	m ²	81		
vii.	Type 395 fabric reinforcement in concrete footing, etc	m ²	40		
4.0	MASONRY				

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4.1	BLOCKWORK IN FOUNDATIONS				
i.	<u>Blockwork in class I mortar with voids filled with concrete (elsewhere measured)</u>				
ii.	230mm thick walls with cavities filled solid with concrete (elsewhere measured)	m ²	88		
iii.	Window wall extras	m	18		
4.2	BLOCKWORK IN SUPERSTRUCTURE				
i.	<u>Blockwork in class II mortar</u>				
ii.	115m Walls	m ²	24		
iii.	150mm Walls	m ²	36		
iv.	230mm Walls	m ²	138		
4.3	BRICKWORK SUNDRIES				
i.	<u>Brick reinforcement (every course)</u>				
ii.	150mm Wide reinforcement built in horizontally	m	112		
iii.	<u>Brick reinforcement (every third course)</u>				
iv.	80mm Wide reinforcement built in horizontally	m	140		
v.	150mm Wide reinforcement built in horizontally	m	224		
4.4	<u>FIBRE-CEMENT CILLS</u>				
i.	Concrete prestressed fabricated lintels				
ii.	110 x 75mm Lintels in lengths not exceeding 3.00m	m	6		
5	<u>WATERPROOFING</u>				
i.	One layer 375 micron "Console Plastic Brick grip DPC" embossed damp proof course				
ii.	In walls	m ²	4		
iii.	One layer 250 micron "Console Plastic Gunplas USB Green" waterproof sheeting sealed at laps with Gunplas Pressure Sensitive Tape"				
iv.	Under surface bed	m ²	82		
6	<u>ROOF COVERINGS, ETC</u>				

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6.1	PROFILED METAL SHEETING AND ACCESSORIES				
i.	0.5mm Thick "CHROMADECK" roof sheets fixed to timber purlins and rails (elsewhere measured)				
ii.	Roof Covering with pitch not exceeding 25°	m ²	88		
7	<u>CARPENTRY AND JOINERY</u>				
7.1	<u>PLATE NAILED TIMBER ROOF TRUSSES, ETC</u>				
i.	<u>Plate nailed timber roof trusses construction:</u> Design, supply and erect complete roof trusses including 38 x 114mm rafters, 50 x 76mm purlins of roof coverings designed by a reputable company and approved by the Architect / Engineer as detailed on the Architect's drawings annexed / accompanying these bills of quantities for tender purposes	Item	1		
ii.	<u>Sawn softwood</u>				
iii.	38 x 114mm plate	m	31		
iv.	38 x 152mm rafters	m	86		
v.	50 x 76mm purlins	m	98		
7.2	<u>SKIRTINGS</u>				
i	Fascia boards	m	42		
7.3	<u>FLUSH DOORS</u>				
i	Semi-solid flush panel doors hung to steel frames: 44mm semi solid core hardwood flush panel door with hardwood edge strips and masonite finish suitable for painting both sides, overall door size 813 x 2032mm high	no	11		
8	<u>IRONMONGERY</u>				
8.1	<u>LOCKS</u>				
i.	"Radius Euro Profile" double cylinder lockset ref: CZ692-05-222SC	no	11		

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9	<u>METAL WORK</u>				
9.1	<u>PRESSED STEEL DOOR FRAMES</u>				
i.	<u>"Durowin" Heavy duty rebated frames suitable for 230mm walls</u>				
ii.	Frame for door 813 x 2032mm high	no	1		
iii.	<u>"Durowin" Heavy duty rebated frames suitable for 115mm walls</u>				
iv.	Frame for door 813 x 2032mm high	no	10		
10	<u>PLASTERING</u>				
10.1	<u>SCREEDS</u>				
i	<u>3:1 Cement plaster screed wood floated on concrete</u>				
ii	30mm Thick in narrow widths	m ²	82		
10.2	<u>INTERNAL PLASTER</u>				
i	<u>One coat 1:4 cement plaster with steel trowel finish on blockwork:</u>				
ii	On walls	m ²	272		
iii	On narrow widths	m ²	9		
10.3	<u>EXTERNAL PLASTER</u>				
i	<u>One coat 1:5 cement plaster with sponge finish on blockwork:</u>				
ii	On walls	m ²	122		
iii	On narrow widths	m ²	9		
10.4	<u>CORNER PROTECTORS, DIVIDING STRIPS, ETC</u>				
i	3 x 30mm Flat section brass dividing strips between different floor finishes	m	8		
11	<u>TILING</u>				
11.1	<u>WALL TILING</u>				

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i	<u>245 x 195 x 6mm "Johnsons" carmina range ceramic tiles fixed with approved adhesive to and including plaster backing on block work</u>				
ii	On walls	m ²	74		
iii	On narrow widths	m ²	1		
11.2	<u>FLOOR TILING</u>				
i	<u>450 x 450 x 15mm Ceramic floor tiles bedding on concrete and flush pointed with tinted water proof jointing compound with and including expansion joints at 3.00m centers in both directions</u>				
ii	On floors	m ²	82		
iii	On narrow widths	m ²	2		
iv	Skirting 100mm high cut from adjacent floor tile	m	31		
12	<u>GLAZING</u>				
i	<u>MIRRORS, ETC</u>				
ii	<u>Mirrors shall be silvered float glass with polished edges all round, and fixed with double sided adhesive tape:</u>				
iii	6mm mirror 450 x 600mm high fixed to plastered wall	no	8		
13	<u>PLUMBING AND DRAINAGE (PROVISIONAL)</u>				
i	Contractors are to produce and submit plumbing as built drawings to the client upon completion	Item	1		
13.1	<u>Underground sewer and drainpipe grade rigid UPVC pipes:</u>				
i	110mm pipe fixed vertically in ground	m	8		
ii	110mm pipe laid in ground including excavation not exceeding 1m deep	m	35		
13.2	<u>Extra on UPVC piping for the following fittings:</u>				
i	110mm bend	No	8		

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ii	110mm Access bend	No	8		
iii	110mm Access junction	No	8		
iv	110mm ABC rodding eye	No	2		
v	110mm Diameter gulley trap jointed to drain, complete with hopper head and grid and the whole set on and encasing in unreinforced concrete Class B 15/20 carried up 75mm above grounded as kerb, dished down to grating and finished on all exposed faces in 1:3 cement render with angles rounded, including necessary excavation and formwork	No	3		
vi	Inspection chambers and manholes: Excavate for and build inspection chamber fitted with 450 x 600mm x 45kg cast iron double seal manhole cover and frame. Size internally 450 x 600 x average 1900mm deep	No	4		
13.3	<u>SANITARY FITTINGS</u>				
i	<u>Supply, fix, clean, wash and leave in a satisfactory condition the following items of sanitaryware:</u>				
ii	"Orchid" 439004 wall hung paraplegic WC pan with cradle bracket and legs and "Kestrel" double flap white epoxy painted wooden seat (flush valve elsewhere)	No	2		
iii	"Hibiscus" close couple WC suite code 571085 comprising of pan with heavy duty double flap seat and cistern complete	No	5		
iv	"Vaal" Sanitaryware vitreous china 510 x 405mm rounded Hibiscus basin with one semi-punched tapholes integrated overflow, and chain stay hole through the centre semi-punched taphole with classic full pedestal, with "Cobra" 293 single taphole mixer with pop-up waste.	No	6		
v	"Flatback" 7053 wall urinal with 4,5 litre high level automatic flushing cistern with exposed flush pipe, spreader and waste union	No	4		
13.4	<u>SANITARY PLUMBING</u>				

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i	<u>Unplasticized polyvinyl chloride (UPVC) pipes:</u>				
ii	40mm pipe	No	2		
iii	40mm pipe chased in	No	2		
iv	50mm pipe	No	4		
v	50mm pipe chased in	No	4		
vi	<u>Extra on UPVC piping for the following fittings:</u>				
vii	50mm vent cowl	No	4		
viii	50mm "BPS" adaptor	No	4		
ix	40mm bend	No	8		
x	50mm bend	No	8		
xi	40mm access bend	No	4		
xii	50mm access bend	No	4		
xiii	50mm junction	No	4		
xiv	50mm access junction	No	4		
xv	50mm vent valve	No	8		
13.5	<u>TRAPS</u>				
i	<u>Brass traps, waste unions, etc:</u> 38mm Chromium plated bottle trap as "Cobra 365/50"	No	4		
13.6	<u>WATER SUPPLIES AND FIRE SERVICES</u>				
i	<u>Class 460/0 copper pipes:</u>				
ii	15mm pipe	m	32		
iii	15mm pipe chased in	m	18		
iv	22mm pipe	m	32		
v	22mm pipe chased in	m	6		
vi	<u>Extra over class 460/0 copper pipes for the following copper capillary fittings:</u>				
vii	15m fittings	No	11		

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viii	22mm fittings	No	6		
ix	28mm fittings	No	5		
x	32mm elbow	No	7		
xi	32mm tee	No	6		
xii	<u>Class 460/1 copper pipes:</u>				
xiii	32mm pipe in ground including excavation not exceeding 1m deep	m	12		
xiv	40mm pipe in ground including excavation not exceeding 1m deep	m	12		
13.7	<u>TAPS, VALVES, ETC</u>				
i	15mm chromium plated square type pillar tap with hot and cold indices 3/4 BSP male inlet SANS 226 and joints to copper pipes	No	1		
ii	15mm Chromium plated wall type sink mixer with aeroted swivel outlet with 1/2 BSP male inlets SANS 226 and joints to brass connectors (elsewhere measured)	No	1		
iii	15mm Chromium plated brass screw down bib-tap with and including hose connection as "Cobra 107 EC" and joint to brass connector (elsewhere measured)	No	8		
iv	25mm Brass full way screw down wheel head gate valve as "Cobra 1001/125" and joints to brass connector (elsewhere measured)	No	10		
14	<u>PAINTWORK</u>				
14.1	<u>INTERNALLY</u>				
i	<u>One coat acrylic filler coat and two finishing coats "Dulux" acrylic PVA paint on:</u>				
ii	On plastered vertical surfaces	m ²	122		
iii	On narrow widths	m ²	9		
14.2	<u>ON METAL</u>				
i	<u>Touch up manufacturer's priming coat with "Dulux" primer for steel and apply one coat</u>	m ²	13		

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	<u>undercoat and one coat "Dulux" gloss enamel on:</u> On doors frame				
14.3	<u>ON WOOD</u>				
i	<u>One coat varnish stain and two coats polyurethane varnish on:</u>				
ii	On timber doors	m ²	76		
iii	On skirting and quadrant bead not exceeding 300mm girth	m	31		
iv	On cills not exceeding 300mm girth	m	21		
v	<u>One coat alkali resistant primer and two finishing coats interior quality Dulux PVA paint on:</u> Gypsum plastered ceilings internally	m ²	78		
15	<u>PROVISIONAL SUMS</u>				
	<u>ELECTRICAL INSTALLATION</u> Provide the amount for the installation of Electrical works	Item			
	<u>FIRE AND SMOKE DETENTION SYSTEM INSTALLATION</u>				
	Provide the amount for the installation of Electrical works	Item			
	<u>GENERAL SIGNAGE INSTALLATION</u> Provide the amount for service connection	Item			
	<u>STEEL WINDOW FRAMES</u> Provide the amount for installation of Steel window frames and doors	Item			
	<u>SUMMARY</u>				
1	PRELIMINARIES & GENERALS				
2	EARTHWORKS				
3	CONCRETE, FORMWORK AND REINFORCEMENT				

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4	MASONRY			
5	WATERPROOFING			
6	ROOF COVERINGS			
7	CARPENTRY AND JOINERY			
8	IRONMONGERY			
9	METALWORK			
10	PLASTERING			
11	TILING			
12	GLAZING			
13	PLUMBING AND DRAINAGE (PROVISIONAL)			
14	PAINTWORK			
Sub Total A				
Add 10% contingencies				
Sub Total B				
Add CIC Levy (1%)				
Sub Total C				
ADD VAT (15%)				
TOTAL AMOUNT (Emalangeneni)				

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FORM BID-1: BID SUBMISSION FORM

[Note to Tenderers: This Bid Submission Form should be on the letterhead of the Company and should be signed by a person with the proper authority to sign documents that are binding on the entity. It should be included by the tenderer with the submitted tender.]

[>>>Location>>>]

[>>>Date>>>]

Procurement Reference No: **TENDER NO. 11 of 2024/25**

To:

**The Town Clerk / CEO
Nhlangano Town Council
P.O. Box 888,
Nhlangano S400**

Dear Sirs:

We, the undersigned, declare that:

- (a) We offer to provide the service for [>>insert a brief description of the tender>>] in conformity with your invitation to tender;
- (b) The schedule of prices of our proposal is [>>insert amount in words and numerals>>]
- (c) Our tender shall be valid for a period of [>>specify the number of calendar days>>] days from the date fixed for the tender submission deadline in accordance with the Tender, and it shall remain binding upon us, subject to any modifications resulting from negotiations, and may be accepted at any time before the expiration of that period;
- (d) We understand that you are not bound to accept any proposal that you receive;

Dated on _____ day of _____, _____ *[insert date of signing]*

Name: *[insert complete name of person signing the proposal]*

In the capacity of *[insert legal capacity of person signing the proposal]*

Signed: *[signature of person whose name and capacity are shown above]*

Duly authorized to sign the tender for and on behalf of: *[insert complete name of Tenderer]*

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FORM TECH 2: TENDER SECURING DECLARATION FORM

Date: [insert **date** (as day, month and year)]

Bid No.: **TENDER NO. 11 of 2024/2025**

Alternative No.: [insert identification No if this is a Bid for an alternative]

To:

**The Town Clerk / CEO
Nhlangano Town Council
P.O. Box 888,
Nhlangano S400**

We, the undersigned, declare that:

We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding in any contract with the Council for the period of time of [insert **number of months or years**] starting on [insert **date**], if we are in breach of our obligation(s) under the bid conditions, because we:

- a) have withdrawn our Bid during the period of bid validity specified in the Form of Bid; or
- b) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity,
 - i. fail or refuse to execute the Contract, if required, or
 - ii. fail or refuse to furnish the Performance Security, in accordance with the invitation document.

We understand this Bid Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of

- i. our receipt of your notification to us of the name of the successful Bidder; or
- ii. twenty-eight days after the expiration of our Bid.

Signed: [insert signature of person whose name and capacity are shown] In the capacity of [insert legal capacity of person signing the Bid Securing Declaration]

Name: [insert **complete name of person signing the Bid Securing Declaration**]

Duly authorized to sign the bid for and on behalf of: [insert **complete name of Bidder**]

Dated on _____ day of _____, _____ [insert date of signing]

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DECLARATION OF ELIGIBILITY FORM

Corporate Seal (where appropriate)

[The Engineering firm must provide a signed declaration on its Company letterhead in the following format. If the Proposal is being presented by a joint venture or consortium all members must each sign their own declaration.]

[>>>Name of Valuation firm, Address, and Date>>>]

To:

**The Town Clerk / CEO
Nhlangano Town Council
P.O. Box 888,
Nhlangano S400**

Dear Sirs,

RE: REFERENCE: TENDER No. 11 2024/2025.

In accordance with the eligibility requirements of the Invitation to Tender documents we hereby declare that: -

- (a) We, including any joint venture partners or consortium partners, are a legal entity and have the legal capacity to enter into the contract.
- (b) We are not insolvent, in receivership, bankrupt or being wound up, our affairs are not being administered by a court or a judicial officer, our business activities have not been suspended and we are not the subject of legal proceedings for any of the foregoing.
- (c) We have fulfilled our obligations to pay taxes and social security contributions.
- (d) We declare that we adhere to basic labour legislation.
- (e) We have not, and our directors or officers have not, been convicted of any criminal offence related to our/their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a contract within a period of five years preceding the commencement of the procurement proceedings; and
- (f) I/We declare that we are eligible to participate in the above-mentioned public procurement tender as per paragraphs (a) – (e) above.
- (g) We further declare that we are not Politicians and or Public Officers.
- (h) That we do not have a conflict of interest in relation to the procurement requirement as defined in the Instructions to Tenderers.
- (i) I/We are aware that, where it shall be found that any or all of the below mentioned directors of our Company have provided misleading information in preparing this tender document, the tender will be cancelled, and contracts awarded shall be terminated immediately.

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Name_____ (In the capacity of) _____

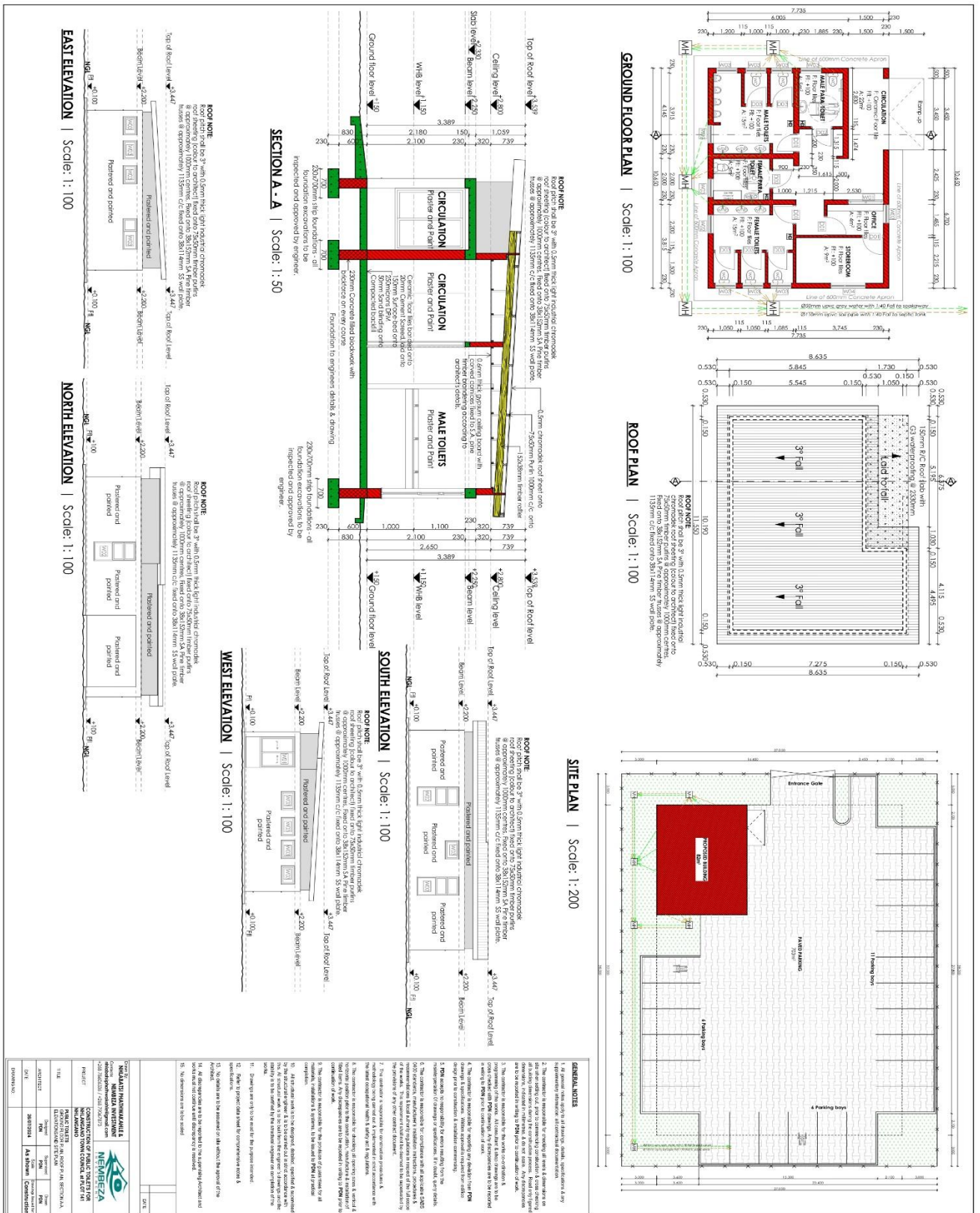
Authorised Representative Signature_____ Date_____

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ANNEXURE 1-DRAWING



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